

**YOUNG ARTISTS ENSEMBLE**  
**403 W. HILLCREST, THOUSAND OAKS, CA 91360**  
**CAST INFORMATION (805) 381-2747, FAX (805) 370-1341**  
**TICKET INFORMATION: (805) 381-1247 E-Mail: info@YAEonline.com**

**PARTICIPANT ACTING CONTRACT FOR**  
**RENT SCHOOL EDITION**

In order to ensure a successful production, we have found it helpful to list the responsibilities of those involved. We have developed the following set of guidelines:

1. Please be aware that with the often-changing current events, we may well find as we rehearse that some of these rules do not apply at all or need to be adapted to our 2022 summer reality. In the end, this is an agreement that we are all on the same side with the same goals—productive rehearsal time, a rewarding and safe experience, and a performance we can be proud of.
2. **We will rehearse in-person indoors. While all participants and production staff and crew are not required to wear masks, we strongly recommend you do so for rehearsals. We plan to perform the show unmasked.**
3. We will adhere to city, county, state, and federal health guidelines and as they evolve over the next two months, we may institute new rules or procedures accordingly. Please read over the attached **YAE's RENT School Edition Safety during the Coronavirus Pandemic**.
4. All participants are expected to attend all rehearsals for which they are scheduled, as well as all performances. The exception that is especially vital during this time – **if you are ill, have tested positive for COVID-19, or have been a close contact to someone who has tested positive, please do not attend in-person rehearsals or performances.**
5. Rehearsals will run on schedule and participants should be picked up on time.
6. **MISSED REHEARSALS MUST BE APPROVED IN ADVANCE.** If you have an important commitment, etc., you must notify the staff well in advance of the appointment by completing a **Request to Miss Rehearsal Form**. **Give these forms to the Assistant Director, Roxanne Livia.** You can also e-mail Roxanne at liviarocks@icloud.com. If you are suddenly ill, call Roxanne at: **805-338-2078** and ask to be transferred.
7. Major conflicts with the rehearsal schedule can make continued participation ultimately impossible. While it is our goal to create a positive experience for everyone, major conflicts impact the entire cast. As a last resort, it may be necessary to recast your role or drop you from the production.
8. **Beginning July 18, 2022 NO REHEARSALS OR PERFORMANCES CAN BE MISSED.** All rehearsals from this date are full run-throughs, dress rehearsals, or performances.
9. Scripts and a pencil must be brought to all rehearsals.
10. Food and beverages may not be eaten inside the rehearsal rooms. If participants bring food to rehearsals, the food may be eaten during scheduled break periods in designated areas.
11. The Young Artists Ensemble maintains a strict **NO SMOKING** policy. In keeping with health precautions against secondary smoke, no participant, employee, or volunteer may smoke during the time that they are participating in this program.
12. No Participant, volunteer, or staff may participate in any rehearsal or performance under the influence of drugs or alcohol. Anyone under the influence will be removed from the program.
13. Participants are expected to have respect for the facilities in which they rehearse and perform.
14. Participants are expected to treat each other, the production staff, and volunteers with respect and courtesy.
15. Participants are expected to show respect for the authors, creators, and direction. **THERE CAN BE NO UNAUTHORIZED ALTERATIONS TO THE TEXT AS REHEARSED, OR PERFORMANCE AD-LIBS.**

16. The participant and at least one parent of each participant must attend a meeting **6:00 to 7:00pm on Wednesday, June 8, 2022**, at **THE HILLCREST CENTER FOR THE ARTS**. Participant/parent responsibilities and volunteer needs will be discussed at this meeting. **Forms will be available on the CAST INFO page at YAEonline.com and copies will also be available at the meeting.**
17. All cast, orchestra, crew and production staff are expected to keep in-person and online interactions related to the show positive and age-appropriate to the youngest person in the cast. Participants and families are encouraged to share their excitement about the production on social media.
18. **A Participant Fee of \$210.00 is due at the Cast/Orch/Parent Meeting at the Hillcrest Center for the Arts at 6:00 on Wednesday, June 8, 2022.** This fee helps cover costume construction and rental costs, and production costs such as sets and props, and production staff fees. Financial Assistance in the form of fee waivers or payment plans is available. Fill out the **Request for Financial Assistance Form** or contact the Producer Megan McDonough at (805) 381-2747 to arrange assistance.
19. All scripts for this production are rented and must be returned, fully erased and in good condition, by closing night. Each participant must pay a **\$25 refundable script deposit**, which is due at the Cast/Parent Meeting on **Wednesday, June 8, 2022** at 6:00pm. **Refund checks will be mailed in the week following the close of the show. THERE IS NO FINANCIAL ASSISTANCE FOR SCRIPT DEPOSIT.**
20. Scripts for this show will be distributed at the parent meeting after all required paperwork, participation fee and/or Financial Aid forms are turned in.
21. Our Costumer will provide a list of personal items each participant must provide for themselves (shoes, tights, etc.). **With the exception of these personal items, all costumes will remain the property of the Young Artists Ensemble and must be returned at the end of the production. All cast members are expected to wear a tight-fitting skin-toned modesty layer under their costumes during all fittings and any time costumes are worn. No one should be undressing beyond this modesty layer.**
22. Each participant must provide his or her own stage makeup. Information will be provided regarding stage makeup and hairstyles.
23. Please do not make significant changes to your personal appearance (Hair Color or Style etc.) without discussing the change with the Director.
24. **VIDEOTAPING THE SHOW:** Due to licensing restrictions, we are prohibited from videotaping or any audio recordings of this show. **ANY VIDEO AND/OR AUDIO RECORDING OF THIS PRODUCTION IS STRICTLY PROHIBITED.**
25. **PHOTO CALL:** On **Sunday, July 31, 2022**, we will have a PHOTO CALL before the Matinee Performance at approximately **12:00pm**. Parents wishing to take pictures should arrive by **11:45am**. We will set up a group photo & individual moments. You must bring your own camera. PHOTO CALL will end by **1:30pm**.
26. The participants and parents/guardians agree that publicity and production photos may be taken and used for publicity purposes in print media, video media, and Internet media without restriction.
27. **T-SHIRTS:** T-Shirts can be purchased through the First Meeting Paperwork page at YAEonline.com. Please be sure to order the correct size(s) you would like. T-Shirts are \$20 each. **Order deadline is 5pm on Friday, June 17, 2022.**
28. **Show times are: Friday July 29, Saturday July 30 at 7:30pm; Sunday, July 31 at 2pm; Wednesday Aug 3, Thursday Aug 4, and Friday Aug 5, and Saturday Aug 6 at 7:30pm; and Sunday Aug 7 at 2pm.** Performances will take place in the Newbury Park High School Performing Arts Center.
29. The production staff has planned A Cast/Orchestra/Crew/YAE Alumni BBQ before the matinee on August 7. This event will be supervised by CRPD staff. Other parties may occur and we caution participants and parents that while most cast parties are great experiences not all parties have adult supervision and that bad judgment including the use of alcohol and drugs may occur. We do not sanction these parties and production staff will not attend any parties except for the official party on the rehearsal schedule.

Please sign on the next page (**Note: If participant is under 18 BOTH Participant and Parent Need to Sign**) and bring this contract and a payment of \$235.00 (*\$210 Participant Fee and \$25 refundable vocal book deposit*) to the Conejo Recreation & Park District (CRPD).

**SIGN AND RETURN THIS PAGE AT THE PARENT/CAST MEETING**

## **AGREEMENT, WAIVER, AND RELEASE**

In consideration for being permitted by the Conejo Recreation & Park District (“CRPD”), City of Thousand Oaks (“CTO”), Conejo Open Space Conservation Agency (“COSCA”), Conejo Valley Unified School District (“CVUSD”), and City of Westlake Village (“WLV”) to participate in the above activities, I hereby waive, release, and discharge any and all claims for damages for personal injury, death, or property damage which I may have, or which may hereafter accrue to me, as a result of participation in said activities. This release is intended to discharge in advance the CRPD, CTO, COSCA, CVUSD, and WLV (collectively “entities”) (including their officers, employees, volunteers, and agents) from any and all liability arising out of or connected in any way with my participation in said activities, even though that liability may arise out of active or passive negligence or carelessness on the part of the persons or entities mentioned above.

It is further agreed that this waiver, release, and assumption of risk is to be binding on my heirs, administrators, executors, and assigns, and that I shall indemnify and to hold the above persons or entities (including its officers, employees, volunteers, and agents) free and harmless from any loss, liability, damage, cost, or expense which may arise out of or is connected in any way with my participation in said activities.

Additionally, I fully understand that my participation in the above-referenced activities exposes me to the risk of personal injury, death, communicable diseases, illnesses, viruses, and/or property damage. I hereby acknowledge that I am voluntarily participating in this activity and agree to assume any such risks.

**VIRTUAL CLASS RELEASE:** I hereby warrant and agree, that the conditions of my environment are safe, free from obstructions, and are suitable for participation in the above-referenced activity. I further understand and agree that any material downloaded, viewed or otherwise obtained through my participation in said activity is done at my own risk and the District is not responsible for any loss, alteration, corruption or other damage to my personal property, including computers, networks and other property used as part of my participation.

**PHOTOGRAPHIC RELEASE:** I understand that photographs may be taken during these activities and hereby grant the District permission to use any such photo(s) for advertising or in promotional materials.

**PARENTAL/GUARDIAN CONSENT:** *(to be completed and signed by parent/guardian if participant is under 18 years of age)* I hereby consent that those listed above participate in the above activities, and I hereby execute the above Agreement, Waiver, and Release on his/her/their behalf. I state that said minors are physically able to participate in said activities. I hereby agree to indemnify and hold the persons and entities mentioned above (including their officers, employees, volunteers, and agents) free and harmless from any loss, liability, damage, cost, or expense which may arise out of or is connected in any way with said minor/s’ participation in said activity.

I UNDERSTAND THAT IMPORTANT INFORMATION is available regarding 1) concussions that may occur during physical activities, and 2) information regarding the use of opioids, and acknowledge receipt of the information via [www.crpdp.org/concussion](http://www.crpdp.org/concussion) and [www.crpdp.org/opioid](http://www.crpdp.org/opioid).

**CONSENT FOR EMERGENCY MEDICAL TREATMENT:** As the participant or the parent, legal guardian, or appointed conservator of the participant of this program, I hereby give consent to the Conejo Recreation & Park District to obtain all medical or dental care for myself or my dependent as prescribed by a duly licensed medical professional. This care may be given for whatever conditions are necessary to preserve the life, limb, and well-being of myself or my dependent.

**I UNDERSTAND THAT THE CONEJO RECREATION AND PARK DISTRICT HAS A CODE OF CONDUCT ([www.crpdp.org/conduct](http://www.crpdp.org/conduct)) AND AGREE TO ABIDE BY ITS POLICIES AND CONDITIONS.**

**I HAVE CAREFULLY READ THIS AGREEMENT, WAIVER, AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF AND THE ABOVE ORGANIZATIONS AND I SIGN IT OF MY FREE WILL.**

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PARTICIPANT NAME

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PARENT SIGNATURE

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DATE

