

PARTICIPANT ACTING CONTRACT FOR

THE LION, THE WITCH, AND THE WARDROBE

To ensure a successful production, we have found it helpful to list the responsibilities of those involved.

We have developed the following set of guidelines:

1. Please be aware that with the often-changing current events, we may well find as we rehearse that some of these rules do not apply at all or need to be adapted to our 2022 fall reality. In the end, this is an agreement that we are all on the same side with the same goals—productive rehearsal time, a rewarding and safe experience, and a performance we can be proud of.
2. We will rehearse in-person indoors. While all participants and production staff and crew are welcome to wear masks as their comfort level dictates, we will not be requiring masks or distancing in rehearsals and plan to perform unmasked in November.
3. We will adhere to city, county, state, and federal health guidelines and as they evolve over the next two months, we may institute new rules or procedures accordingly.
4. All participants are expected to attend all rehearsals for which they are scheduled, as well as all performances. The exception that is especially vital during this time – **if you are ill or have tested positive for COVID-19, please do not attend in-person rehearsals or performances.**
5. Rehearsals will run on schedule and participants should arrive on time and should be picked up on time.
6. **MISSED REHEARSALS MUST BE APPROVED IN ADVANCE.** If you have an important doctor's appointment, etc., you must notify the staff well in advance of the appointment by completing a **Request to Miss Rehearsal Form**. **Give these forms to the Assistant Director, Mia Vavasseur.** You can also e-mail Mia at mianicole1104@gmail.com. If you are suddenly ill, call Mia at 805-381-2747 and ask to be transferred to Mia.
7. Major conflicts with the rehearsal schedule can make continued participation ultimately impossible. While it is our goal to create a positive experience for everyone, major conflicts impact the entire cast. As a last resort, it may be necessary to recast your role or drop you from the production.
8. **Beginning October 17, 2022, with very limited pre-arranged exceptions, NO REHEARSALS OR PERFORMANCES CAN BE MISSED.** All rehearsals from this date are full run-throughs, dress/tech rehearsals, or performances.
9. Scripts and a pencil must be brought to all rehearsals.
10. Food and beverages may not be eaten inside the rehearsal rooms. If participants bring food to rehearsals, the food may be eaten during scheduled break periods in designated areas.
11. The Young Artists Ensemble maintains a strict **NO SMOKING** policy. In keeping with health precautions against secondary smoke, no participant, employee, or volunteer may smoke during the time that they are participating in this program.
12. No Participant, volunteer, or staff may participate in any rehearsal or performance under the influence of drugs or alcohol. Anyone under the influence will be removed from the program.
13. Participants are expected to have respect for the facilities in which they rehearse and perform.
14. Participants are expected to treat each other, the production staff, and volunteers with respect and courtesy.
15. Participants are expected to show respect for the production staff and for the authors. **THERE CAN BE NO UNAUTHORIZED ALTERATIONS TO THE TEXT AS REHEARSED, OR PERFORMANCE AD-LIBS.**

16. The participant and at least one parent or guardian of each participant must attend a meeting **6:00 to 7:00pm on Wednesday, Sept 14, 2022**, at the Hillcrest Center for the Arts, 403 W. Hillcrest Drive in Thousand Oaks. Participant/parent responsibilities and volunteer needs will be discussed at this meeting. **Forms will be available on the Cast Info page at YAEonline.com and copies will also be available at the meeting.**
17. We ask one parent or guardian to work as a production volunteer at least once. Production jobs include ushers, poster/pizza day drivers, set construction, costume construction, cast party coordination, set strike, and backstage supervisors (backstage supervisors must be fingerprinted).
18. All cast and production staff are expected to keep in-person and online interactions related to the show positive and family friendly. Participants are encouraged to tag themselves in photos and postings but should avoid tagging other minors without express permission.
19. **A Participant Fee of \$210.00 is due at or before the Cast/Parent Meeting.** This fee helps cover costume construction and rental costs, and production costs such as sets, props, and director fees. Financial Assistance in the form of fee waivers or payment plans is available. Fill out the **Request for Financial Assistance Form** or contact the Producer, Megan McDonough at (805) 381-2747 to arrange assistance.
20. Scripts for this show will be distributed at the parent meeting after all required paperwork, participation fee and/or Financial Aid forms are turned in.
21. Our Costumer will provide a list of personal items each participant must provide for themselves (shoes, tights, etc.). **With the exception of these personal items, all costumes will remain the property of the Young Artists Ensemble and must be returned at the end of the production. All cast members are to wear tight fitting (bike/booty) shorts and an undershirt, camisole, or tank top under their costumes. Shorts and top should be as close to skin tone or costume colors as possible. These will be needed for fittings and every time costumes are worn. No one should be undressing beyond these shorts and undershirts.**
22. Each participant must provide their own stage makeup. Information will be provided regarding stage makeup and hairstyles.
23. Please do not make significant changes to your personal appearance (Hair Color or Style etc.) without discussing the change with the Director.
24. **VIDEOTAPING THE SHOW/INVITED DRESS REHEARSAL:** Families are invited to come watch the Final Dress Rehearsal at 7:30pm on **Thursday, November 3, 2022**. Unfortunately, our rights agreement forbids us to allow any recordings of this production.
25. **PHOTO CALL:** On **Sunday, November 6, 2022**, we will have a PHOTO CALL before the Matinee Performance at approximately **11:30am**. Parents wishing to take pictures should arrive by **11:15am**. We will set up a group photo & individual moments. You must bring your own camera with flash. PHOTO CALL will end by **1:00pm**.
26. The participants and parents/guardians agree that publicity and production photos may be taken and used for publicity purposes in print media, video media, and Internet media without restriction.
27. **T-SHIRTS:** T-Shirts can be purchased through the First Meeting Paperwork page at YAEonline.com. Please complete the Google Form, prior to making your actual purchase, so we have your requested size(s). T-Shirts are \$20 each. **Order deadline is Friday, September 30, 2022. Please note that we will only order the amount purchased, so we will not have extras.**
28. **Show times are 7:30pm Fridays and Saturdays and at 2:00pm on Saturdays and Sundays, November 4, 5, 6, 11, 12, 13, 18, 19, & 20, 2022. All performances will take place in the Theatre at the Hillcrest Center for the Arts.** Tickets are on sale now and may be purchased before or after the Parent/Cast Meeting. You may purchase tickets online at YAEonline.com or HillcrestArts.com. The Hillcrest Center Office will be open from 9am to 5pm, Monday through Friday, for ticket sales, plus evenings and weekends when it is open for activities. You may also call (805) 381-1246 and pay with a credit card. **Reserved Seating Ticket Prices: \$19 for Adults and \$16 for Children/Student/Seniors. \$12 Discount Fridays!** A 10% Group Discount for groups of 10 or more per performance is also available. **GROUP SALES CANNOT BE CHANGED ONCE ORDERED.**

