

YOUNG ARTISTS ENSEMBLE'S HILLCREST PLAYERS
CAST/PARENT MEETING AGENDA FOR
MAGIC WORDS
6:00pm, Wednesday, January 15, 2025

1. **COLLECT PAPERWORK AND PARTICIPATION FEE – No one will be allowed to participate without these 4 things:**
 - a. Acting Contract (fill out and sign page 3, signed by both actor and parent)
 - b. Authorization to Treat a Minor (signature plus as much info as you are willing and able to share.)
 - c. CRPD Code of Conduct (signed)
 - d. Participation Fee of \$210 OR a Request for Financial Assistance OR a Combination of both
 - e. *Optional paperwork – Request to Miss Rehearsal*
2. **INTRODUCTION OF THE PROGRAM by Ian Kelley**
3. **INTRODUCTION OF THE PRODUCTION STAFF**

<i>Director: Victoria Sayeg</i>	<i>Photographer: Paul Cranmer</i>
<i>Director: Mitchell Boring</i>	<i>Managing Director/Producer: Megan McDonough</i>
<i>Director: Jenna Lay</i>	<i>Set Designer/Technical Director: Mark Reyes</i>
<i>Lighting Designer: Ian Kelley</i>	<i>Associate Producer/Box Office Mgr.: Natalie DeSavia</i>
4. **A FEW WORDS FROM PRODUCTION STAFF**

a. Victoria	b. Mitch	c. Jenna	d. Paul
-------------	----------	----------	---------
5. **PRODUCTION GOALS**
 - a. To create a fun and fulfilling theatrical experience, for both participants and audience members.
 - b. Present 4 public performances of MAGIC WORDS for the Hillcrest Players.
 - c. To provide a positive experience where participants can develop creative talent with an ultimate goal of continued participation in and appreciation of the performing arts.
 - d. To increase self-esteem, self-awareness and self-discipline in the arts through active participation.
 - e. To facilitate positive leadership from experienced staff and encouragement from fellow participants that help the participant develop artistic skills, generosity, and teamwork skills.
6. **WHERE IS REHEARSAL TONIGHT?** A guide the rooms of the Hillcrest Center for the Arts.
7. **ACTING CONTRACT HIGHLIGHTS**
8. **ILLNESS PROCEDURES**
 - a. Please **do not come to rehearsal or performances if you are exhibiting any common symptoms** of COVID-19 or have tested positive for COVID-19.
 - b. **If you exhibit symptoms** of COVID-19, you must stay away from rehearsals or performances until you have a negative test, symptoms are improving, and you have been fever-free for at least 24 hours.
 - c. **If you test positive for COVID**, you must stay away from rehearsals or performances for 5 days. You may return after 5 days if you have been fever-free without medication for at least 24 hours and your symptoms have significantly improved. You should wear a mask for an additional 5 days.
9. **T-SHIRTS**
 - a. T-shirts are \$20. They are optional.
 - b. T-shirts must be ordered by **5pm. Thursday, January 30, 2025**
10. **PARENT VOLUNTEERS:** We encourage parents to volunteer as much as possible! We count on our generous volunteers to help us have a successful run.
 - a. Ushers SEE SIGN UP SHEET.
 - b. Set & Costume Construction Helpers SEE SIGN UP SHEET.
 - c. Strike Helpers SEE SIGN UP SHEET.
 - d. Social Media Volunteer (needs to be a cast member) SEE SIGN UP SHEET.
 - e. Backstage Monitors – must be fingerprinted. SEE SIGN UP SHEET & GRAB FINGERPRINTING FORM

11. ALWAYS CALL DIRECTOR MITCHELL AT (805) 381-2747 IF YOU ARE RUNNING LATE.

12. INVITED DRESS REHEARSAL/VIDEOTAPING THE SHOW:

- a. Families are invited to come watch the YAE Penultimate (2nd to last) Dress Rehearsal on Thursday, March 13 so that we can have rehearsal audiences.
- b. Video cameras are permitted at the Invited Dress Rehearsal
- c. We will record one of the performances and provide a link to download the video to all families.

13. PHOTO CALL:

- a. This is the only time that parents will be able to take photos of the show. You must bring your own camera and flash is OK. This will be held from **11:00am-12:00pm on Saturday, March 22, 2025**. Actors, plan to arrive by 9:45am.
- b. YAE's photographer, Paul Cranmer, will take photos of dress rehearsals and performances and provide a link to those photos online to all cast families.

14. WEBSITE & E-MAIL LIST: On our website: www.YAEonline.com, we keep up-to-date information and schedules. Be sure to "Bookmark" or make a "Favorite Place" of our website for further information.

15. TICKETS

- a. YAE Show times are **12:30pm and 3pm Saturday March 15 and 22**. All performances will take place at the Hillcrest Center for the Arts.
- b. Tickets are on sale now!
- c. The Hillcrest Center Office will be open from 9am to 5pm, Monday through Friday, for walk-up ticket sales, plus evenings and weekends when it is open for activities. You may also call (805) 381-1246 and charge your order on AMERICAN EXPRESS®, MASTERCARD®, DISCOVER®, or VISA®, or go online to HillcrestArts.com to purchase tickets.
- d. For **MAGIC WORDS** reserved tickets cost \$13 for everyone.
- e. A 10% Group Discount for groups of 10 or more per performance is also available. **GROUP SALES CANNOT BE CHANGED ONCE ORDERED.**

**Hillcrest Center for the Arts: (805) 381-2747 or Box Office (805) 381-1246
YAEonline.com / HillcrestArts.com**