

YOUNG ARTISTS ENSEMBLE'S HILLCREST PLAYERS
403 W. HILLCREST, THOUSAND OAKS, CA 91360
CAST INFORMATION (805) 381-2747 / TICKET INFORMATION: (805) 381-1246 / YAEINFO@CRPD.ORG

PARTICIPANT ORCHESTRA CONTRACT FOR
THE PHANTOM OF THE OPERA

To ensure a successful production, we ask that participants and parents acknowledge the following expectations.

1. **I agree that we are all on the same side with the same goals**—productive rehearsal time, a rewarding and safe experience, and a performance we can be proud of.
2. I acknowledge that my contribution to the production is important and that by taking on my role **I am accepting the responsibility** inherent in it. The full production team and cast will be counting on me.
3. I acknowledge that in order **to participate in the Orchestra**, at the Parent/Cast Meeting, I must turn in:
 1. This Orchestra Contract (signed by both actor and parent. Parent signature not required if participant is over 18.)
 2. An Authorization to Treat a Minor (signature plus as much info as you are willing and able to share. Not required over 18.)
 3. CRPD Code of Conduct (signed)
4. I acknowledge that **I am expected to attend all orchestra rehearsals** for which I am scheduled and all performances. Missed rehearsals must be approved in advance by completing a REQUEST TO MISS REHEARSAL FORM. I will give this form to the Conductor or email to yaeinfo@crpd.org. If I am ill, I will notify the Conductor as soon as possible.
5. Unless very specific alternate arrangements have been made ahead of time, **I agree that I will attend all performances, cue-to-cue rehearsals, and tech/dress rehearsals.** I will reschedule other activities that conflict with these times. If I am ill, I will notify the Conductor, **Susan Treworgy Calkins**, as soon as possible by calling (805) 381-2747 and asking to be transferred.
6. I acknowledge and agree that the **most important responsibility of the orchestra, cast, tech crew, and production staff is SAFETY.**
7. I acknowledge that working on stage and backstage includes some risk of injury. While the professional production staff will do their best to keep a safe environment, I will be **vigilant of my own safety** and the safety of those around me during all rehearsals and performances.
8. I acknowledge that instruments, props, costumes, set pieces, and tech equipment are all valuable and must be treated with caution and respect. I agree to **never play with or use instruments, props, costumes, set pieces, or tech equipment outside of their intended use for the production.**
9. Those responsible for their transportation agree that orchestra members will **arrive on time** and be picked up on time. The Conductor agrees to start rehearsal on time and end on time. If I am running late, I will contact the Conductor.
10. I acknowledge that the production has a short time to create a well-rehearsed show that we can all be proud of. I agree to be attentive to instructions, take notes as needed to remember direction, ask questions to ensure a clear understanding, and **pay attention** to know when my next cue, responsibility, or instruction comes.
11. I acknowledge that all other orchestra members also have cues and responsibilities and I agree to **not distract others** from those cues and responsibilities during performances or rehearsals.
12. I agree to bring my **music and a pencil** to all rehearsals.
13. I acknowledge that it is important to be **QUIET backstage.** I will take responsibility for keeping myself quiet and will assist in quietly and respectfully reminding others to do the same.
14. I agree it is important to **do the show as rehearsed.** I will not intentionally add any unauthorized ad-libs that may violate our rights agreement or throw off my fellow performers.
15. I acknowledge that the directing team must sometimes prioritize activities that are not focused on me. I will endeavor to be patient and understanding during these times, with a confident knowledge that **I am important to the orchestra** and the production. If I have a question that has not been answered during rehearsal, I can always email yaeinfo@crpd.org to follow up.

16. I agree that I will have **respect for the facilities** in which we rehearse and perform.
17. I agree to **treat everyone** involved in this production – musicians, production staff, cast, crew, volunteers, audience, staff – **with respect and courtesy**.
18. I agree that YAE is a place where participants should feel safe. **I will do my best to help maintain a kind and supportive environment.** Below are some specific ways that I will endeavor to create a safe, kind, and supportive environment:
 1. I will respect others' choices regarding **how they prefer to be addressed** (names, pronouns, etc.) and understand that these choices may evolve during this production. I acknowledge that young people are in a constant state of personal identity evolution.
 2. I will **respect others' personal space** and bodily autonomy. I agree to never use violence, aggression, or intimidation as a manner of interacting with others on this production.
 3. I understand that **consent is important** in all physical interaction. If another member of the production indicates that they do not want to be touched, hugged, tickled, etc., I will immediately cease the indicated behavior and respect their wishes until such time as they indicate clearly that they have changed their consent position.
19. I agree to keep all in-person and online interactions related to the show **positive and family-friendly**.
20. I understand we do not have permission from the rights holders to videotape this show. **I will not record all or part of any rehearsals or performances.** *"The Property is licensed for live stage performances by living actors in front of a live audience only, and may not be recorded, broadcast or distributed at any time, in any manner, or for any purpose. In no event may any audio or audio-visual recordings of readings, rehearsals or performances of the Property be posted to the internet or distributed through any digital means, including by way of streaming, downloading or copying, including without limitation, in video or audio recordings posted to YouTube, Facebook or any similar or other social networking site, or posted to the website of the theater or any personal or public website of whatsoever kind. No audio or audio-visual footage may be used in connection with any online, mobile or digital advertising or promotion of the Property."*
21. I understand that my photo may be used for marketing purposes and **give YAE permission to use photos of me** in this production for marketing this show as well as future programs.
22. I acknowledge that YAE photographer, Paul Cranmer, will provide me with a **link to his professional shots of dress rehearsals and performances**.
23. I understand that the **dressing rooms may not be partitioned by sex** or gender identity.
24. **Unfortunately, t-shirt sales are not permitted under this production contract.**
25. I agree that smoking, vaping, alcohol, and substance abuse are inappropriate in a youth theatre company and **will not partake in any of these things while participating in YAE**.
26. **DISCIPLINE PROCEDURE:** If I am failing to adhere to any of the agreements in this contract, the Conductor will speak with me about avenues for improvement. If I continue to fail to adhere, the Conductor and Producer will reach out to my parent or guardian for further assistance towards improvement. If a concerning behavior continues, my parent/guardian and I will be invited to a private meeting where we will discuss conditions for continued participation in the production. I acknowledge that the Conductor has cast me in this production because they want me to succeed.

PRINT, FILL OUT, AND RETURN THIS PAGE AT THE PARENT/CAST MEETING

**Participant and Parent Agreement to
PARTICIPANT ORCHESTRA CONTRACT for THE PHANTOM OF THE OPERA**

SIGN AND RETURN THIS COPY

PARTICIPANT NAME: _____

(A) I agree to the terms of the Orchestra Contract for THE PHANTOM OF THE OPERA.

(B) I certify that this performer is at least 13 and not 20 on 7/30/23

(C) Participant Name **as you would like it to appear in the program, if different:** _____

(D) I understand that my address, phone number and e-mail will be listed on the contact sheet distributed to the orchestra unless I call or email the Hillcrest Center for the Arts Office by 5pm, Thursday, 6/8/23 and request not to be listed.

Parent/Guardian Names: _____
List at least one Parent or Guardian with whom you primarily live.

Address: _____
Street City/State Zip Code

Parent(s) Telephone: Best _____ Alternate _____

Parent(s) E-Mail(s): _____

Orchestra Member E-Mail Address: _____ Orchestra Member Cell #: _____

Other Parent(s) or Guardian(s) Names: _____
That Should Receive Rehearsal Update Information

Address: _____
Street City/State Zip Code

Parent(s) Telephone: Best _____ Alternate _____

Other Parent(s)/Guardian(s) E-Mail Address: _____

PARTICIPANT Signature/Date

*PARENT/GUARDIAN Signature/Date
(Parent signature not required if participant is over 18)*